

Annexure 3

Date:

(APPLICATION)

CISO
Canara Robeco AMC Ltd.
4th Floor, Construction House,
5, Walchand Hirachand Marg,
Ballard Estate
Mumbai - 400001.

Ref: **Tender No. IS-2223-08-02**

Dear Sir,

I / we have read and understood the document required and the Terms & Conditions mentioned in the application form. I / we do hereby declare that the Tender furnished for IS Audit on the supplementary sheets are correct to the best of my/our knowledge and belief.

(Signature of applicant with seal)

Name:

Terms & conditions:

1. Audit will be conducted at our HO premises and data center in Mumbai.
2. The auditor will have to review audit reports received from Fund Accountant, RTA and Custody and provide compliance certificate regarding the same.
3. Tender document should reach us by 30th August 2022 in sealed envelope.
4. Received tenders will be opened on 5th September 2022, selected consultant will be updated via mail/post on 9th September 2022.
5. Contract will be for Audit preparedness which need to be completed on or before 15th September 2022 and 2 Annual Systems Audits and 4 Half Yearly Cyber Audits (F.Y. 2022-23 & 2023-24). As per schedule mentioned in Annexure 2
6. You shall ensure absolute confidentiality about Company Information and undertake to complete the assigned project within the prescribed time limit.
7. The audit will be conducted onsite from CRAMC office. The auditor while conducting audit from CRAMC office will have to abide with CRAMC Information Security Office, Cyber Security and Cyber Resilience Policy, Code of Conduct and Privacy Policy
8. Company reserves the right to accept or reject any or all the applications without assigning any reason therefor.
9. Eligibility, minimum 5 IS audit conducted in last two years (Preferably Financial Sector)
10. Payment Terms:

Phase I:

- 20% of Phase on signing the engagement Letter
- 50% on submission of Draft Information System Audit Report
- 30% on submission of final Report.

Phase II: (Will be conducted as per Schedule)

- 20% of Project kick-off
- 50% on submission of Draft Information System Audit Report
- 30% on submission of final Report.
- 10% after post Audit Follow up review

Taxes & levies: As applicable

Out of Pocket Exp: Will be charged separately

We hereby accept the above terms & conditions applicable thereto.

For and on behalf of M/s. _____

(seal/stamp of the firm)

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(Name & Designation of the person signing)

Place :

Date: