

Canara Robeco Mutual Fund

Investment Manager : Canara Robeco Asset Management Co. Ltd.
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NOTICE-CUM-ADDENDUM NO. 09

NOTICE CUM ADDENDUM TO THE SCHEME INFORMATION DOCUMENT (SID) AND KEY INFORMATION MEMORANDUM (KIM) OF ALL SCHEMES OF CANARA ROBECO MUTUAL FUND AND THE STATEMENT OF ADDITIONAL INFORMATION (SAI) OF CANARA ROBECO MUTUAL FUND

Facility to submit financial transactions through email in respect of Non-Individual Investors

NOTICE is hereby given to all investors/unit holders that Canara Robeco Asset Management Company Limited ("the AMC"), Investment Manager to Canara Robeco Mutual Fund ("the Fund"), has decided to provide the Facility to submit financial transactions through email in respect of Non-Individual Investors, with effect from May 20, 2025 ("Effective Date").

I. Accordingly, the following provisions are hereby added under the heading 'Special Product/Facility available during the NFO and ongoing basis', under Part I 'Highlights/Summary of the Schemes' in the SIDs of all existing Schemes of Canara Robeco Mutual Fund from the Effective Date:

"Facility to submit financial transactions through email in respect of Non-Individual Investors: Under this facility, Non-Individual Investors can submit transactions to a designated email ID of the Fund which is corporate@canararobeco.com ("Designated Email ID"), subject to such terms and conditions as stated in the SAI."

II. The following provisions are hereby added under the point 28 'Special facilities for transaction of Units', under Section V 'How to apply?' in the SAI of the Fund from the Effective Date:

"Facility to submit financial transactions through email in respect of Non-Individual Investors: Under this facility, Non-Individual Investors can submit transactions to a designated email ID of the Fund which is corporate@canararobeco.com ("Designated Email ID"). The terms and conditions applicable to this Facility are as follows:

1. **Eligible Investors:** This Facility is available only to existing Unitholders who are Non-Individual Investors except:
 - Non-Individual Investors holding units in dematerialized form.
 - Non-Individual Investors who have invested through online mode where the signatures of authorised signatories are not available on records of the AMC.

2. **Designated Email ID:** The current designated email ID for this Facility is corporate@canararobeco.com. The Designated Email ID will be an Official Point of Acceptance for transactions. The AMC reserves the right to change the Designated Email ID and/or designate more than one email ID as Designated Email IDs from time to time, and the same shall be notified by the AMC.

3. **Transaction Types:** Only the following transaction types will be accepted through this Facility:

- i) Additional Purchases (where payment by the investor shall be made through electronic fund transfer only)
- ii) Redemption Requests (where redemption payout by the fund shall be made to the default/registered bank mandate only)
- iii) Switch requests including requests for change in Plan/ Option

4. **Board Resolution/Authority Letter:** To avail this Facility, Non-Individual Investors will be required to submit a one-time form signed by the authorized signatories registered in the folio. Such form would inter alia include the following (the form is available at www.canararobeco.com):

- a. List of authorized officials who are authorized to transact on behalf of the Non-Individual Investor along with their designations and email IDs
- b. An undertaking that the instructions for any financial transactions sent by email by the authorized officials shall be binding upon the entity as if it were a written agreement.

5. **Email ID Authentication:** The transactions under this Facility should be emailed to the Designated Email ID from the email ID registered in the folio of the Non-Individual Investor ("Registered Email ID"). Transactions not received from the Registered Email ID of the Non-Individual Investor but received from the email ID of some official/employee of the Non-Individual Investor may also be accepted provided the Non-Individual Investor has opted for such a facility in the one-time form submitted and has given the requisite details in the said form. Such transactions from specified email ID of some official/employee of the Non-Individual Investor shall be binding on the Non-Individual Investor and would be subject to the requirements as stated below:

- i) Scanned copy of duly signed transaction form/request letter bearing wet signatures of the authorised signatories of the Non-Individual Investor shall be attached to the email sent under this Facility.
- ii) The email is also CC'd (copied) to the Registered Email ID of the authorised official/signatory of the Non-Individual Investor; and
- iii) The domain name of the email ID of the sender of the email is the same as the organization's official domain name.

Further, transactions received over email from the email ID of the Mutual Fund Distributor (MFD) of the Non-Individual Investor shall also be accepted under this Facility provided the Non-Individual Investor has opted for such a facility in the one-time form submitted and has given the requisite details in the said form. Such transactions from specified email ID of the MFD of the Non-Individual Investor shall be binding on the Non-Individual Investor and would be subject to the requirements as stated below:

- i) Scanned copy of duly signed transaction form/request letter bearing wet signatures of the authorised signatories of the Non-Individual Investor shall be attached to the email sent under this Facility.
- ii) Authorization letter from the Non-Individual Investor authorizing the MFD to send the transaction request on behalf of the Non-Individual Investor should be submitted to the AMC/RTA.
- iii) In such cases, the Non-Individual Investor's Registered Email ID shall also be copied in the email sent by the MFD/person sending the transaction.

6. **Mandatory requirements:** Transactions submitted under this Facility should contain the following mandatory details:

- i. **For Additional Purchases**
 - Folio number
 - Investor Name
 - Scheme - Plan and Option
 - Amount
 - Proof of Fund Transfer
 - Broker related information like ARN code, Sub Broker code EUIN details (if any)
- ii. **For Redemptions**
 - Folio number
 - Investor Name
 - Scheme - Plan and Option
 - Amount or Number of units
- iii. **For Switches** including requests for change in Plan/Option
 - Folio number
 - Investor Name
 - Source Scheme - Plan and Option
 - Target Scheme - Plan and Option
 - Amount or Number of units
 - Broker related information like ARN Code, Sub Broker code EUIN Details (if any)

Investors can submit a scanned copy of the duly signed transaction form/request letter bearing wet signatures of the authorised signatories of the Non-Individual Investor along with the requisite supporting documents. Investors can also submit the transaction by providing the mandatory details in the email and by enclosing the requisite supporting documents.

The subject line of the email should clearly mention the folio number and the nature of the transaction for which instruction is being sent.

7. **Cut-Off Time and NAV Determination:** The uniform cut-off time as prescribed by SEBI, and as stated in the Scheme Information Documents (SIDs) and Key Information Memorandum (KIMs) of the Schemes, shall apply to transactions received through this Facility. The transaction request sent on

the Designated Email ID will be time-stamped as per the date and time of the email received on the server of the AMC, and such time stamp along with the availability of funds for realisation shall be considered for determining the applicable Net Asset Value (NAV) for the transaction in accordance with the SEBI (Mutual Funds) Regulations, 1996. The AMC has the necessary mechanism to electronically time stamp the documents received under this facility and would maintain audit trail for such email transactions.

8. **Change of Registered Email or Contact Details:** Any changes to the registered email ID or contact details will be accepted only from the designated officials authorized to notify such changes vide board resolutions or authority letter. Further, requests for such changes must be submitted in physical form with wet signature of the designated authorized officials of the Non-individual Investor, duly supported by copy of the board resolution/authority letter on the Non-Individual Investor's letter head.

9. **Bank Mandate Changes/any non-financial transactions:** No change in bank details or addition/deletion of bank account of the entity shall be accepted under this Facility. Further, no non-financial transaction shall be accepted under this Facility. Such changes shall be permitted only via the prescribed service request form (in physical) duly signed by the Non-Individual Investor's authorized signatories with wet signatures of the designated authorized officials.

10. **Risks involved in transacting through email:** The Investor agrees and acknowledges and is aware that there may be a delay in delivery or difference in the date and time of the email received on the server of the AMC and the date and time of the server through which the Investor has sent the email, and also that the AMC server may not receive/reject the email sent by the Investor.

The Investor acknowledges that it is a web-based service and that transmissions may not be properly received and may be inadvertently read. Further, the Investor acknowledges and is fully aware of the risks involved in using this Facility including but not limited to such transaction requests being illegible, altered, etc. The Investor agrees that the risk of misunderstanding and errors shall be borne by the Investor, and the AMC shall not be responsible for such breach and shall not be liable for any claims, liability, loss, damage, cost or expenses arising from such misunderstanding or errors caused in transmission.

The AMC shall act in good faith and shall take necessary steps in connection with the email requests received regardless of the value involved, and the same shall be binding on the Investor. The AMC/Mutual Fund/Registrar shall not be held responsible/liable for any loss caused to the investor due to any time lag/error/interruption in transmission of transaction/non-receipt of transaction sent/purposed to be sent by the investor to the AMC/Mutual Fund/Registrar, and the AMC/Mutual Fund/Registrar will be held harmless for loss, if any, suffered by the Investor for processing/not processing transactions received through this Facility.

11. **Limitation of Liability and Indemnity:** The AMC and the Registrar and Transfer Agent shall not be liable for any loss, damage, or claims arising from incorrect processing of transactions received via email, due to issues such as illegible documents, technical delays, or errors in data entry.

Investor shall indemnify the AMC/Mutual Fund/Registrar from and against all claims, liability, loss, damage, cost and expenses incurred by the AMC/Mutual Fund/Registrar arising out of or relating to:

- i. The AMC/Mutual Fund/Registrar acting pursuant to, in accordance with or relying upon any email requests received or the AMC/Mutual Fund/Registrar not processing the email requests for any reason.
- ii. Any unauthorized or fraudulent email request received by the AMC/Mutual Fund/Registrar under this Facility.

12. **Procedure for addition/deletion in the name of authorised signatories of the Non-Individual Investor:** In case of any addition/deletion in the name of the authorised signatories of the Non-Individual Investor, the following documents shall be required to be submitted by the investor to the AMC/RTA (in physical form):

- i. A Request letter on the letter head of the Investor.
- ii. Revised Authorised Signatory List on the letter head of the Investor along with company seal and specimen signatures of signatories.
- iii. Revised Board Resolution, if there is any change in the Board Resolution provided earlier.

13. **Security procedures adopted:** The AMC has taken necessary steps to ensure that requisite security procedures have been adopted at the AMC's end for providing this Facility.

14. **Other Terms and Conditions:**

- i) The documents attached to emails sent to the Designated Email ID shall only be accepted if they are in PDF or such other prescribed format as supported by the system at the AMC's end from time to time.
- ii) Transaction requests sent to any email ID other than the Designated Email ID(s) will not be accepted under this Facility.
- iii) The AMC may not acknowledge the receipt of the email requests.
- iv) The AMC shall not verify the identity of the person sending the email requests.
- v) The Investor also agrees and undertakes to execute any other documents indemnifying the AMC/Mutual Fund/Registrar.
- vi) The AMC/Registrar at its sole discretion and in accordance with the terms of the SID of the Scheme accept or reject the transaction received through this Facility and such decision shall be final and binding on the investor.
- vii) The AMC reserves the right to restrict the number/type of schemes being offered through this facility.
- viii) This facility is provided subject to provisions of the SAI and the respective SID, and any other applicable laws, rules and regulations as may be enforced from time to time.
- ix) The use of this Facility by the Investor will be deemed as the investor's confirmation that the investor understands and agrees to be bound by all the terms and conditions applicable to this Facility, as amended from time to time.
- x) Necessary safeguards/measures to ensure the security of email communication shall be taken by the Investor.
- xi) The AMC reserves the right to reject the application where multiple transactions are received in a single email or a single transaction is received via multiple emails.
- xii) The Investors availing this Facility for submitting financial transactions via email shall retain records of such transactions in line with the applicable laws/regulations.
- xiii) Investors must comply with all terms and conditions specified by the AMC for this Facility, which may be updated periodically.
- xiv) The AMC reserves the right to discontinue or modify the above terms and conditions of this Facility at any time. However, the change will be effective only on a prospective basis."

It may be noted that necessary/incidental changes, if any, shall be made in the SID and KIM of the Schemes and SAI of Canara Robeco Mutual Fund in the above regard.

The SID and KIM of the Schemes of Canara Robeco Mutual Fund and the SAI of Canara Robeco Mutual Fund will stand modified to the extent mentioned above.

All the other terms and conditions of the SID and KIM of the Schemes and SAI of Canara Robeco Mutual Fund will remain unchanged.

This Notice cum Addendum forms an integral part of the SID and KIM of the Schemes of Canara Robeco Mutual Fund and the SAI of Canara Robeco Mutual Fund.

For and on behalf of Canara Robeco Asset Management Company Ltd.
(Investment manager for Canara Robeco Mutual Fund)

Date: 19.05.2025
Place: Mumbai

Sd/-
Authorised Signatory

**Mutual Fund investments are subject to market risks,
read all scheme related documents carefully.**